

DD/A Registry  
File 646-10

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79-3396

29 OCT 1979

**MEMORANDUM FOR:** Director of Central Intelligence

**FROM :** James H. McDonald  
Director of Logistics

**SUBJECT :** Temperature Control in the Office of  
the Director of Central Intelligence

1. The lack of control recently experienced in the subject office has been found to be related to the following:

a. The General Services Administration (GSA) installed a thermostat in the return air system and disconnected the one in the office.

b. A recent effort to valve water into a new air handler installed in Room 6E2910 inadvertently interrupted the chilled water supply to the units making cooling impossible.

c. Efforts to adjust the temperature down by technicians who responded to the high temperature situation were not initially successful but subsequently caused excessive cooling when chilled water was restored while the thermostat was set too low. A blown fuse on the duct heaters delayed ability of the system to recover quickly.

2. Although it is not clear exactly why GSA unilaterally relocated the control function, it is believed to have been done to make it possible to adjust and maintain that device without inconvenience to DCI activities. This would account for any lack of control noticed in recent months by anyone manipulating the office thermostat. It is most regrettable that the action was taken without any notification or concurrence on the part of anyone in the Agency and in particular without concurrence from you personally.

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3. In an effort to properly calibrate the office thermostat in August, Agency engineers employed by Headquarters Engineering Branch discovered that it was not connected and requested that GSA reconnect it. Unfortunately, the loss of chilled water exacerbated the entire situation as already described.

4. To resolve the situation, the following action has been directed by the undersigned:

a. Headquarters Engineering personnel will insist that GSA expedite reconnecting the office thermostat.

b. Conditions in the office will be monitored frequently each day to assure proper operation.

c. Members of your staff will be given the Headquarters Engineering number  such that immediate and direct response can be had on any problems in the future.

d. Areas adjacent to your office, such as the DCI Conference Room and Executive Dining Room will be investigated for ability to be controlled properly.

James H. McDonald

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